



Librarians Committee Meeting Minutes

North Carolina State University, D. H. Hill Library

Thursday, October 27, 2011, 9 a.m.

Convener: Carolyn Argentati

In attendance: **NC State University:** Carolyn Argentati, Deputy Director of Libraries; Karen DeWitt, Director of the Design Library; **Meredith College:** Susan McClintock, Acting Dean of Library Information Services; Jean Rick, Reference Librarian; **Saint Augustine's College:** Jennifer Townes, Reference Librarian; **Shaw University:** Jahala Simuel, Reference Librarian; **William Peace University:** Nathan Hellmers, Director of Library Services; **CRC:** Jenny Spiker, Director.

Ms. Argentati opened the meeting by welcoming everyone to the D. H. Hill Library. The minutes of the 2010 meeting were approved.

Observations about the 2011 July CRC Library Workshop at Meredith

Several of the committee members for planning the July 2011 workshop were in attendance: Jean Rick, Nathan Hellmers, Jahala Simuel and Karen DeWitt.

- The workshop participants said they liked having the student panel, even when several of the participants couldn't come at the last minute. They suggested the committee consider such a panel again.
- Should we consider a shorter day? There were pros and cons expressed about that.
- Jean and Jennifer brought up the pros and cons of having outside speakers. Nathan said he thought the content and not where the speakers were from is most important.
- The group unanimously agreed to recommend we continue the workshop this summer.
- Each library director will appoint someone to be on the workshop planning committee for this summer in time for planning meetings to start in January.

Updates from Members

- **Shaw University:** Jahala Simuel talked about the new computers the Shaw library has as a result of a LSTA (Library Services and Technology Act) grant and the difference they're making for their students. She said that most of the damage on the Shaw campus from last spring's tornado has been repaired except that the cafeteria is still in temporary trailers. The library didn't sustain any serious damage.
- **Saint Augustine's College:** Jennifer Townes reported that their library is undergoing a physical transformation with new space arrangements and they're still in a transitional stage in moving the book collections.
- **Meredith College:** Susan McClintock, who is Acting Library Dean while Dean Laura Davidson is on leave this semester, reported on Meredith's new president Jo Allen and the College's beginning work on a new strategic plan. Laura will be back from her "trip around the world" in January.
- **William Peace University:** Nathan Hellmers talked about Peace's transition to a university and next year admitting men as regular students. He said he recently lost one staff member to the NCSU Libraries.
- **NC State:** Carolyn Argentati talked about the progress on the new James B. Hunt, Jr. Library on Centennial Campus, which will open early in 2013. They have a student advisory board to help them design and plan the new library. This will be a main library like D.H. Hill, and it will free up some space in D.H. Hill that is currently dedicated to bookstacks. One major challenge is that the two libraries will need to operate without any new staff

positions. The Hunt Library will contain an automated retrieval system with a 2-million-volume capacity, with new ways to browse the collection virtually. Carolyn also described issues at the D. H. Hill Library with the balance between quiet and activity-based spaces in the library. They've recently created some new kinds of quiet spaces.

CRC usage charts

The group looked at the CRC usage charts provided by Ms. Argentati at NCSU. (See attached.) The overall number of loans from the NCSU Libraries to the other colleges was up by 29.19% from the previous year (717 compared to 555). There was a significant increase from Shaw (211 compared to 58). Saint Augustine's and Peace also had increased usage, while Meredith's was down by 20.11 %. Ms. Argentati also provided a chart to show usage over the past decade. This past year's usage was in the range of 2007-08 and 2008-09 (the 700s) but much less than the height of the decade in 2001-02 with 2,926 transactions. Carolyn asked if the other libraries track usage from CRC students. Susan said she thinks Meredith could do that and she would check on that to be sure.

Handling Overdue Notices

Jennifer Townes, who is relatively new to CRC, asked how the libraries are to handle overdue notices. Carolyn said that, if items are not returned, the borrower's home library will eventually receive an invoice from the lending library, and the borrowing institutions are responsible for any unpaid fines or replacement costs.

New Interim Head of Access and Delivery Services at NC State

James Harper has that position now and can help the CRC libraries with specific questions about library sharing. Here's his contact information: Phone: 919-513-3586. EMail: jbharper@ncsu.edu

Set Up a Meeting of Circulation Staff

The group suggested that it would be useful to get the people most closely connected to circulation together to meet each other and share information. Ms. Spiker said she would organize that.

Create a Handout on Available Databases

It was suggested that this group create a handout on available databases that all the libraries could use. A session at the workshop on access to key databases by subject area (e.g., PubMed) would also be good.

Ideas for Workshop Topics

"The Challenges of Library Statistics" and "Handling Circulation of Notebooks like Ipad and Kindles."

Next meeting: The full committee will meet next October at Meredith. Date TBA.

Tour: At the end of the meeting, Ms. Argentati invited the group to tour the D.H. Hill Library's Technology Sandbox and other new spaces.

--Jenny Spiker, Director, Cooperating Raleigh Colleges