



Cooperating Raleigh Colleges

Board of Directors Meeting Minutes

November 4, 2015, 2 p.m.
Wyatt Room, Meredith College
Jo Allen, CRC President, Presiding

Members in attendance: **Jo Allen**, President of Meredith College and CRC Board President; **Stephen Scott**, President of Wake Technical Community College and CRC Board Vice President; **Warwick Arden**, Provost, North Carolina State University; **Katherine Stewart**, Vice Provost for Faculty Affairs, North Carolina State University; **Brian Ralph**, President, William Peace University; **Everett Ward**, President, Saint Augustine's University; **Tashni Dubroy**, President, Shaw University; **Art Andrews**, Senior Vice President for Finance and Business Services, Wake Tech, representing the CRC Chief Financial Officers Committee; **Yvonne Coston**, Saint Augustine's University Provost, representing the Chief Academic Officers Committee; **Frank Rizzo**, Vice President for Student Services, William Peace; **Jenny Spiker**, CRC Director and Board Secretary/Treasurer. Guests: **Katherine Molin** and **David Walker**, Go Raleigh transportation administrators, City of Raleigh; **Mary Kay Delaney**, Meredith College Education Department Chair, representing the CRC Education Leaders Committee.

Welcome from President Jo Allen: Dr. Allen welcomed the committee members to Meredith with a special welcome to new presidents Brian Ralph of William Peace and Tashni Dubroy of Shaw.

Presentation about Go Raleigh: David Walker and Katherine Molin from the City of Raleigh's Transportation/Public Works Department told the group about the City's Go Raleigh project for public transportation. They gave an overview of the program formerly known as Capital Area Transit (see attached PowerPoint sheets) and then talked about their GoPass program connected to Go Raleigh. This is the program where colleges and universities can pay for discounted passes for their students and employees. Currently NC State and Meredith are involved, but the City wants to encourage the other colleges to take part. They presented a plan to make it easier for the others to take part. They brought a chart showing projected discounted costs for a first year of GoPass service could be provided to the colleges not currently in the system. The enrollment numbers were ones they found from online searches so they aren't the final numbers that could be supplied later by the colleges. This proposal would allow for a 60% discount for the first trial year. In future years the pricing would be based on actual ridership. This would apply only to GoRaleigh, not GoTriangle, which has its own plan for going to the other cities in the Triangle. They said that students would have to have a valid college ID and that the GoRaleigh system has a good way to check for validity. Dr. Dubroy asked if each campus could provide actual enrollment numbers and discuss the plan individually with the GoRaleigh leaders, and they said yes.

Update on Community Education Event March 2: Mary Kay Delaney, chair of the education leaders committee that is planning the event, gave an update. She thanked everyone for their patience in finding the date of March 2. It will take place at the Friday Institute on NC State's Centennial Campus. She said they are working with the Wake County Public Schools who see this project very much in synch with their strategic plan. She stressed the purpose of the event is to communicate to the community how important our institutions' teacher education programs are to training and retaining teachers in this community. She said there are often misconceptions about what that training is like these days, so their leaders want to get the message out about what quality preparation is. They also want the chance to hear from community members about their concerns. Asked about the target audience, she said it's community members from businesses, government and the school systems, including pre-K, and members of the colleges' education departments and other college administrators. The goal is to have about 100 participants, and her committee will be asking for help from the CRC Board to create the invitation list. Dr. Allen said to be sure the BestNC leaders are involved. Dr. Ralph suggested that college counselors be involved. Ms. Spiker stressed how the leaders of all of the CRC institutions' teacher preparation departments have already been very involved in the planning and are working now on the details, including creating videos focusing on real classroom activities. The next step will be to create a Save the Date announcement to be sent in January.

Minutes: The minutes of the May 14, 2015 meeting were approved. **(VOTE TAKEN)**

Finances: Ms. Spiker presented the budget showing the unaudited year-end budget 2014-15 and the budget to date for 2015-16. (See attached). Year-end expenses for 2014-15 were \$99,717.71 and revenue was \$132,124.26 for a net gain of \$32,406.55. Year-to-date figures show revenue of \$58,342.20 and expenses of \$31,047.61. She pointed out, as she has in most of these meetings, that our largest financial support comes from the revenue we receive from the City of Raleigh and the State for administering and programming the public access education channel. She said that with the changes in television practices these days, she's concerned about the long-term effects of that kind of support, and that is why she thinks it's important to have a good operating reserve fund. That fund is now \$296,495.55.

Committee Updates:

- **Chief Academic Officers:** Dr. Coston summarized key points from the minutes of her committee's October 20th meeting. (See minutes enclosed). She pointed out that at their meeting they brought up how they would like for the CRC Board to reconsider allowing CRC cross-registration for summer and online courses. Currently NC State and Wake Tech do not allow cross-registration for their online courses, although Wake Tech has several MOOC (Massive Open Online Courses) available to anyone for free. Dr. Arden explained how their online courses have gone through changes in the past several years so that now NC State students can take them without an extra charge. None of the institutions allows summer courses to be a part of cross-registration.

Student Affairs/Emergency Management: Mr. Rizzo reported on the emergency management project, which is an offshoot of the Student Affairs and Finance Officers committees' recommendations. He talked about the four workshops that have attracted a wide range of staff members from all of the colleges. He made a special note of appreciation for the efforts of Katina Blue, the director of business continuity and disaster recovery at NC State, who is one of the main leaders of these workshops. Other related items that followed this report as suggestions for future concentration:

- Instructional continuity
 - Title IX issues. Mr. Rizzo said William Peace is having a session about that and would invite the other colleges to take part.
 - Sharing the Memorandum of Agreement that the institutions have with the City of Raleigh Police Department.
 - The impact of drones.
 - What to do with backup for classes that have to be closed because of weather issues.
 - They asked Ms. Spiker to send the link again to the people overseeing the County's warehouse with supplies, such as tents and generators, for emergency and non-emergency events.
- **Librarians and Registrars:** Ms. Spiker said both of these core groups have met this fall (see minutes and reports in the packet) and continue to be very productive. The librarians have now had eight summer workshops to serve all levels of library staff members. The registrars continue to provide critical service for cross-registration and this last year (2014-15) we had the highest number of individuals completing cross-registration courses in the last 20 years with 489 completions.
 - **Wake County Transit Advisory Committee:** Ms. Spiker gave a brief summary of the final recommendations of the advisory committee, on which she, Butch Grove from Wake Tech and Ron Brown from Saint Augustine's have served. She said the major recommendations involved extended bus service, especially for frequency, with a long-term plan for rapid rail transit and further down the road connecting with light rail with Durham and Chapel Hill. She pointed to a copy in the packets of an article from Joe Milazzo, executive director of the Regional Transportation Alliance, that summarizes the committee's recommendations.

- **Chapter in national consortium association book:** Ms. Spiker pointed to the copy in the packets of the article she wrote for the ACL (Association of Collaborative Leadership) book to come out soon. It's called "A Consortium Approach: Connecting to the Local Community."

Projects for the future/other groups to convene:

- **Explore about online and summer course participation:**
- **Groups to bring together:** They suggested financial aid officers, security officers and facilities leaders.
- **Proposal for a special summit of CRC college leaders:**

--Submitted by Jenny Spiker