



## Cooperating Raleigh Colleges

### Board of Directors Meeting Minutes

March 26, 2014, 3-4 p.m.

Williams Board Room, William Peace University

Debra Townsley, CRC President, Presiding

**Members in attendance:** **Debra Townsley**, President of William Peace University and CRC Board President; **Stephen Scott**, President of Wake Technical Community College; **Randy Woodson**, Chancellor of North Carolina State University; **Dianne Boardley Suber**, President of Saint Augustine's University; **Gaddis Faulcon**, Acting President of Shaw University; **Matthew Poslusny**, Provost of Meredith College (representing President Jo Allen); **Rocky Yearwood**, Vice President for Finance and Administration, William Peace University representing the CRC Chief Financial Officers Committee; **Marilyn Sutton-Haywood**, Vice President for Academic Affairs of Shaw University, representing the CRC Chief Academic Officers Committee ; **Michael Walden**, Economic Impact Study Creator, NC State University; **Jenny Spiker**, CRC Director and Board Secretary/Treasurer.

**Minutes:** The minutes of the November 20, 2013 minutes were approved. **(VOTE TAKEN)**

#### **Finances:**

- **Year-to-date budget:** Ms. Spiker provided a copy of the budget, which shows year-to-date expenses of \$63,560.83 and revenue of \$111,262.04. It also included a copy of the results from the audit for 2012-13. (See attached.)
- **Proposal for new Channel 18 equipment:** Ms. Spiker referred to the financial proposal for new equipment for Channel 18, which is necessary because of outdated and faulty current equipment. The quote for the equipment from Technical Video Systems, Inc. is \$18,944. She pointed out that knowing that this expense was likely to be needed, she did not spend the money from last year's budget that comes from the State of North Carolina for public access channel operations. The money in that category was \$23,999.18, which will cover the new equipment. The Board asked her to find out if more funds will be necessary for a service contract. The Board voted to approve the purchase of the new equipment. **(VOTE TAKEN)**

#### **Committee Reports:**

- **Chief Academic Officers:** Dr. Sutton-Haywood, chair of this year's CRC Chief Academic Officers Committee, reported on two current projects: the first professional development workshop for adjunct faculty (part-time, non tenure-track faculty) at all six CRC schools and the special design major. After a survey of adjuncts throughout the membership the subcommittee on adjunct professional development decided to sponsor a workshop on March 5, 2014. Titled "Emotional Intelligence and Teaching: Important Insights for Adjunct Professors," facilitator Rhonda Sutton led the workshop that attracted 16 participants covering all six schools. The committee is now looking at sponsoring more workshops. The Special Design Major proposed by the Saint Augustine's provost is still under consideration. All the schools have agreed to contact their SACS liaisons to make sure it fits their requirements.
  - Board members suggested several other subgroups in academic affairs that the committee might consider bringing together: educational technology, undergraduate research and study abroad.
- **Chief Financial Officers:** Mr. Rocky Yearwood, chair of this year's Finance Officers Committee, reported on the joint project of his committee and the Student Affairs Officers Committee--the campus emergency

management group that has met twice this year and is sponsoring a workshop on April 11, 2014. It will bring in Steve Newton from Wake County Emergency Management to talk about the ways the campuses can work with his and other related departments in the area. About 8 to 12 people from a variety of areas from each campus will gather at Meredith to discuss topics relating to health and safety, campus security, business continuity, communications and IT, residence life and more. The purpose is to learn from each other and form connections important to emergency management issues ranging from weather events to ongoing security.

- **Economic Impact Study:** Dr. Michael Walden, William Neal Reynolds Distinguished Professor at NC State University and creator of the CRC Economic Impact Studies for 2013 and 2007, gave the Board members some background on what he considered the key findings of the report to be announced at the reception following the meeting.
  - The report puts the focus on the Wake County economy.
  - It deals with broad multiplier effects as explained in detail in the report (in the packets).
  - The three numbers that stand out are the \$8 billion contributed in a variety of ways to the Wake economy, 205,000 total jobs and \$168 million of public revenue that goes to local governments.

Board members suggested that as a follow-up we may want to survey employers and include information about the effects of entrepreneurs connected to the institutions of higher education.

Dr. Townsley thanked Dr. Walden for his work, especially in light of the fact that he did the work this time pro bono.

#### **Other topics:**

- Decisions on weather-related closings. The group shared information on how they decide whether to close their campus due to threatening weather like we've had so much this year. The consensus was that all of the schools pay particular attention to what the Wake County Schools do, partly because so many employees have children there.
- Coordinating academic schedules. Several members brought up the difficulties in coordinating academic schedules to match the other colleges/universities in the consortium. Some of the schools create their calendars years in advance, and some are considering changes because of new kinds of offerings, such as online courses.
- Contact Wake County Public Schools about content on Channel 18. Ms. Spiker asked if the group was comfortable with seeing if the Wake County Public Schools would be interested in providing some programming for Channel 18. They encouraged her to pursue that as long as it was clear how the content would be monitored.

#### **Next Meeting: June 3, 3-5 p.m. at the Medical Campus of Wake Tech Community College.**

- The reception at 4 p.m. will again bring together presidents' cabinet members from each school.
- Be ready to discuss possible topics for another community event for next year.
- Election of new Board officers
- Budget approval for next year

The meeting adjourned in order for the members to attend the reception at 4 p.m. to announce the Economic Impact Study.

--Submitted by Jenny Spiker, Board Secretary and CRC Director